

Mayville, NY

Regular Meeting

March 14, 2016

Present: Supervisor Donald Emhardt, Councilmen Kenneth Burnett, Dave Ward, Thomas Carlson and Scott Cummings. Town Clerk, Rebecca Luba, Highway Superintendent, Tim Wendell, and Zoning Clerk, Elizabeth Steinbach.

Supervisor Donald Emhardt opened the regular meeting at 7:00 P.M. with the Pledge of Allegiance.

Motion made by Councilman, Kenneth Burnett to approve the minutes as presented to the board for February 8, 2016.

Second: Councilman Thomas Carlson

Vote: Supervisor Donald Emhardt – Aye
Councilman Scott Cummings – Aye
Councilman Dave Ward – Aye
Councilman Thomas Carlson – Aye
Councilman Kenneth Burnett – Aye

Carried

Public Comments:

No comments.

Departmental Reports:

Town Clerk, Rebecca Luba reported that for the month of February monthly fees remitted totaled \$1,494.68; Dog License sales of \$497.00; Conservation sales of \$105.00, Building/Zoning fees of \$675.00 and 1 Marriage license was issued.

Last day of tax collection is April 1st in which all unpaid Town/County tax will be turned over to the County. March tax collection report has been submitted to the Board.

Spring clean-up notices have been mailed. Free Rabies clinic has been confirmed to be held on 4/28/16 at the Town Highway barns. Dr. Tim Rice will be the attending veterinarian.

Emails for the Board have been set up. See clerk with any questions.

We have decided to hold off on the VOIP phone system due to the need to change all phone numbers. We will be revisiting this later this summer as more options become available.

The local government conference will be held at Houghton College on May 11, 2016. All Board members were given an application.

Zoning Clerk, Elizabeth Steinbach reported that the Code/Zoning Office issued 7 building permits with project values of \$885,795.00 and issued 10 Certificates of Completion with project values of \$287,050.00.

Highway reported plowing for 15 days in February, cut more trees and have started brush cutting. All roads have been posted. Mounting tank and broom on the new tractor. Painted shop walls and cleaning all lights.

Assessor's report was submitted and on file. Legal notice was submitted to the Post-Journal to run March 1st and 8th for the examination of assessment inventory and valuation data to be used for the tentative assessment roll. The office is wrapping up field work and valuation over the next month and will be reviewing and entering exemption information, sale deeds and property transfers.

Motion: made by Councilman Thomas Carlson to enter into an agreement with Gregory R. Yaw for legal services pertaining to Sewer District 1.

Second: Councilman Scott Cummings

Vote: Supervisor Donald Emhardt – Aye
Councilman Scott Cummings – Aye
Councilman Dave Ward – Aye
Councilman Thomas Carlson – Aye
Councilman Kenneth Burnett – Aye

Carried

The Board discussed the status of Sewer District 1 and the possible conveyance of the District to North Chautauqua Lake Sewer District and turning the existing treatment facility in to a pump station that would expand the district. It was suggested by Councilman Thomas Carlson, that if the expansion moves forward and easements are obtained to run the sewer lines, an easement for water lines should also be obtained to cover any future expansion by the surrounding water districts.

CHRIC is looking to renew their lease agreement. Due to more funding, they will be able to return to the original agreement with the additional room added back in.

Motion made by Councilman Scott Cummings to renew the original lease agreement with CHRIC for \$1,300/mos. subject to permissive referendum.

Second: Kenneth Burnett

Vote: Supervisor Donald Emhardt – Aye
Councilman Scott Cummings – Aye
Councilman Dave Ward – Aye
Councilman Thomas Carlson – Aye
Councilman Kenneth Burnett – Aye

Carried

Councilman Scott Cummings discussed security for the Town offices. Options will be researched and reviewed.

Supervisor, Emhardt discussed the Fire Protection Districts and their budgets being over the tax cap. The fire protection district budgets count against the Town's tax cap. We were able to pull from our 2015 reserves to cover their 2016 budget requests but we will not have it next year. A letter will be sent out advising the Districts to keep within the tax cap for the next budget year.

The THM removal system for the water tower in Water District 2 is malfunctioning again. The Board feels it is time for the Town's attorney to handle this matter and get it resolved once and for all.

The supervisor reviewed the Annual Financial Report for 2015 that was filed with the State Comptroller's office. Legal was submitted to the Post-Journal on Feb. 25, 2016 and a copy is available in the Town Clerk's office for public inspection during regular business hours

Motion made by Councilman Thomas Carlson to approve the Supervisor's Reports for January and February.

Second: Dave Ward

Vote: Supervisor Donald Emhardt – Aye
 Councilman Scott Cummings – Aye
 Councilman Dave Ward – Aye
 Councilman Thomas Carlson – Aye
 Councilman Kenneth Burnett – Aye

Carried

Motion made by Councilman Scott Cummings approve the vouchers as presented to the board for payment. Abstract #003, Voucher # 104-175

ABSTRACT # 003
DEPOSIT OF 02/29/2016 - 03/19/2016

Code	Fund	Amount
Book:	A B DA DB K SF2 SF4 SL1 SL2 SL4 SS1 SW1	
A	GENERAL FUND - TOWNWIDE	292,907.28
B	GENERAL FUND - OUTSIDE VILLAGE	3,474.12
DA	HIGHWAY FUND - TOWNWIDE	31,248.09
DB	HIGHWAY FUND - OUTSIDE VILLAGE	5,943.80
SL1-	PT CHAUTAUQUA LIGHT DISTRICT	384.56
SL2-	DEWITTVILLE LIGHTING DISTRICT	464.41
SL4-	BAYBERRY LANDING LIGHTING DIST	35.76
SS1-	CHAUT HEIGHTS SEWER DISTRICT	2,927.17
SW1-	CHAUT HEIGHTS WATER DISTRICT	7,434.32
SW3-	CHAUTAUQUA SHORES WATER DISTRICT	42.61
Total:		344,862.12
Total:		344,862.12

Second: Councilman Kenneth Burnett

Vote: Supervisor Donald Emhardt – Aye
 Councilman Scott Cummings – Aye
 Councilman Dave Ward – Aye
 Councilman Thomas Carlson – Aye
 Councilman Kenneth Burnett – Aye

Carried

Motion made by Councilman Thomas Carlson to adjourn the regular meeting at 8:06 P.M.

Second: Councilman Scott Cummings

Vote: Supervisor Donald Emhardt – Aye
Councilman Scott Cummings – Aye
Councilman Dave Ward – Aye
Councilman Thomas Carlson – Aye
Councilman Kenneth Burnett – Aye

Carried

Rebecca Luba
Town Clerk
Town of Chautauqua