

**Mayville, NY**

**Regular Meeting**

**July 11, 2016**

**Present:** Supervisor Donald Emhardt, Councilmen Kenneth Burnett, Dave Ward, Thomas Carlson and Scott Cummings. Town Deputy Clerk, Elizabeth Steinbach, and Town Attorney, Joel Seachrist.

**Others Present:** Sharon Smead, Village Trustee.

Supervisor Donald Emhardt opened the regular meeting at 7:00 P.M. with the Pledge of Allegiance.

**Motion** made by Councilman, Scott Cummings to approve the minutes as presented to the board for June 13, 2016.

**Second:** Councilman Dave Ward

**Vote:** Supervisor Donald Emhardt – Aye  
Councilman Scott Cummings – Aye  
Councilman Dave Ward – Aye  
Councilman Thomas Carlson – Aye  
Councilman Kenneth Burnett – Aye

**Carried**

**Public Comments:**

No comments.

**Departmental Reports:**

Town Clerk's office reported monthly fees remitted for June totaled \$3,631.45; Dog License sales and fees \$680.00; Conservation sales \$676.00, Building/Zoning fees \$1,263.80; 12 Marriage license sales \$480.00; Record certifications: \$225.00; Water billing \$306.65.

Building Department reported that 18 building permits were issued in June with a total project value of \$586,946.00 and 51 Certificates of Completion were issued with a total project value of \$3,636,855.00.

Highway reported on several new culvert installations. Removed trees at Pt. Chautauqua, Dean Rd. and Hewes Rd. Oiled 13.3 miles of road. Mowed roadsides and repaired shoulders. New trucks are both in at Valley Fab, 2015 truck should be here this week and the 2016 truck in 4 weeks.

Assessor's report was submitted and on file. Final Tax roll was filed with the County and State. Required assessor's report has been filed with the Office of Real Property Services in Albany, RPS software is now being updated to create the 2017 assessment roll.

Monthly report for Town court submitted and on file.

**Committees:**

Supervisor Emhardt and Councilman Carlson reported on the integrated Sewage Management Plan. An offer was made to residents at Pointe Chautauqua to discuss public sewer. The offer was rejected with no interest at this point. Supervisor Emhardt did meet with residents within Shorelands and they are very receptive to public sewer coming in to the area.

**Agenda:**

**Motion:** made by Councilman Scott Cummings to approve revisions to the Electrical Inspector Requirements adding the NYS requirement for Code Enforcement Certification.

**Second:** Councilman Thomas Carlson

**Vote:** Supervisor Donald Emhardt – Aye  
Councilman Scott Cummings – Aye  
Councilman Dave Ward – Aye  
Councilman Thomas Carlson – Aye  
Councilman Kenneth Burnett – Aye

**Carried**

**RESOLUTION FOR O'BRIEN & GERE TO SUBMIT GRANT APPLICATIONS**

**WHEREAS,** the Town desires to obtain grants to help reduce costs associated with upgrades required at the Town of Chautauqua Sewer District No. 1(CHSD) Waste Water Treatment Plant.

**WHEREAS,** the Town has hired O'Brien & Gere Engineers, Inc. for funding application assistance in the discontinuance of the waste water treatment plant and conveyance of wastewater to the North Chautauqua Lake Sewer District as outlined in the Chautauqua Lake Integrated Sewage Management Plan.

**WHEREAS,** the Town Board feels that this is in the best interest of the residents of the Town of Chautauqua Sewer District No. 1(CHSD).

**NOW, THEREFORE, BE IT RESOLVED,** the Town Board hereby authorizes O'Brien & Gere Engineers, Inc. to submit grant applications on behalf of the Town to aid in the costs associated with the necessary upgrades and conveyance of wastewater for the Town of Chautauqua Sewer District No. 1(CHSD).

**Motion:** made by Councilman Thomas Carlson to adopt resolution.

**Second:** Councilman Dave Ward

**Vote:** Supervisor Donald Emhardt – Aye  
Councilman Scott Cummings – Aye  
Councilman Dave Ward – Aye  
Councilman Thomas Carlson – Aye  
Councilman Kenneth Burnett – Aye

**Carried**

**Motion:** made by Councilman Scott Cummings authorizing the Supervisor to sign the five-year contract renewal with Schindler elevator service for annual maintenance.

**Second:** Councilman Kenneth Burnett

**Vote:** Supervisor Donald Emhardt – Aye  
Councilman Scott Cummings – Aye  
Councilman Dave Ward – Aye  
Councilman Thomas Carlson – Aye  
Councilman Kenneth Burnett – Aye

**Carried**

**Motion:** made by Councilman Scott Cummings to authorize the supervisor to sign a three-year contract with Armor Inspections for the annual inspections of the fire sprinklers and backflow prevention devices for the Town Municipal and Highway buildings.

**Second:** Councilman Kenneth Burnett

**Vote:** Supervisor Donald Emhardt – Aye  
Councilman Scott Cummings – Aye  
Councilman Dave Ward – Aye  
Councilman Thomas Carlson – Aye  
Councilman Kenneth Burnett – Aye

**Carried**

Erin Brickley, Executive Director for the Chautauqua Lake & Watershed Management Alliance (CLWMA) presented the Board with their annual report and thanked the Board for their continued membership. The CLWMA was awarded 6 grants last year securing over \$1 million in state funding for streambank stabilization projects within the Chautauqua Lake watershed. This was obtained by leveraging approximately \$350k in local match funding and in-kind services.

**Motion:** made by Councilman Scott Cummings to approve the supervisor's report for June

**Second:** Councilman Kenneth Burnett

**Vote:** Supervisor Donald Emhardt – Aye  
Councilman Scott Cummings – Aye  
Councilman Dave Ward – Aye  
Councilman Thomas Carlson – Aye  
Councilman Kenneth Burnett – Aye

**Carried**

**Motion** made by Councilman Dave Ward approve the vouchers as presented to the board for payment. Abstract #007, Voucher # 415-482

**ABSTRACT # 007**  
**DEPOSIT OF 06/27/2016 - 07/21/2016**

Code	Fund	Amount
<b>Book: A B DA DB K SF2 SF4 SL1 SL2 SL4 SS1 SW1</b>		
A	GENERAL FUND - TOWNWIDE	54,848.06
B	GENERAL FUND - OUTSIDE VILLAGE	1,210.80
DA	HIGHWAY FUND - TOWNWIDE	4,765.00
DB	HIGHWAY FUND - OUTSIDE VILLAGE	15,413.90
SL1-	PT CHAUTAUQUA LIGHT DISTRICT	327.37
SL2-	DEWITTVILLE LIGHTING DISTRICT	378.62
SL4-	BAYBERRY LANDING LIGHTING DIST	28.08
SS1-	CHAUT HEIGHTS SEWER DISTRICT	4,381.06
SW1-	CHAUT HEIGHTS WATER DISTRICT	7,989.65
SW3-	CHAUTAUQUA SHORES WATER DISTRICT	145.92
<b>Total:</b>		89,488.46
<b>Total:</b>		89,488.46

**Second:** Councilman Thomas Carlson  
**Vote:** Supervisor Donald Emhardt – Aye  
 Councilman Scott Cummings – Aye  
 Councilman Dave Ward – Aye  
 Councilman Thomas Carlson – Aye  
 Councilman Kenneth Burnett – Aye

**Carried**

**Motion** made by Councilman Thomas Carlson to adjourn the regular meeting at 7:45 P.M.

**Second:** Councilman Scott Cummings  
**Vote:** Supervisor Donald Emhardt – Aye  
 Councilman Scott Cummings – Aye  
 Councilman Dave Ward – Aye  
 Councilman Thomas Carlson – Aye  
 Councilman Kenneth Burnett – Aye

**Carried**

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Elizabeth Steinbach  
 Deputy Town Clerk  
 Town of Chautauqua